

Community Futures Works



Project Process

The Project Process

- Call for Proposals are sent out to communities in the Community Futures Southwest Service Region;
- Proposals **MUST BE RECEIVED BY JUNE 13, 2008;**
- Project Evaluation Committee will evaluate each community proposal and determine the winning proposals **by June 30, 2008;**
- Each winning community will be contacted and the details of the project and respective time frames will be discussed with each project contact person;
- Formal announcements and press releases will be released immediately following contacting winning communities;
- When project details have been confirmed, Community Futures Southwest staff and volunteers along with community volunteers will work together over the course of 2 days;
- Community Projects must be completed by:

Outdoor Projects- **no later than September 30, 2008**

Indoor Projects- **no later than December 31, 2008;**

- Project completion and evaluation.

PLEASE SEND PROPOSALS TO:

Community Futures Southwest
885 6th Avenue North East
Swift Current, SK S9H 2M9
Facsimile: (306) 773-0906
Email: info@scfdc.com



Community Futures Works



Project Information

Project Description

The *Community Futures Works* project will be implemented by the Southwest Community Futures staff and community volunteers in two chosen communities within the Community Futures Southwest service region. Eligible Projects will be considered under two categories: community beautification and community project assistance.

Eligible Projects

Community Beautification

- Exterior/interior painting of key business/community locations;
- Beautification of other key community areas;
- Community clean up i.e.: cleaning and planting flowers etc;
- Painting signage;
- Any other creative esthetic initiatives not listed above.

Community Project Assistance

- Community project assistance on new or existing initiatives, such as community strategic planning assistance, community marketing and promotional items, investment attraction documents;
- Any other community projects that have an economic and/or business development focus.

Examples from *Community Futures Works* are currently posted on our web site

Ineligible Projects

- Projects that only benefit one business or group;
- Projects that require extensive construction and/or must be completed by professionals;
- Projects that do not support a co-operative and collaborative effort.



Community Futures Works



Proposal Template

Section B. Project Information (details/specifics of the project **and** the impact the project will have on the community)

Please describe your project in detail. Be sure to describe how the project will benefit your community as a whole. Indicate the communities and/or rural municipalities that will be working with you (if applicable); the number of volunteers your community is willing to provide; the partnerships that may be formed and/or strengthened; and how the staff and Board of Community Futures Southwest will be assisting you in implementing your project.



Community Futures Works



Proposal Template

Section C. Project Expenses

Please outline what your community will purchase with **\$2,000.00** for your project. Eligible project expenses are items such as painting supplies, plants and other esthetic improvements.

ITEM	COST
TOTAL	

Due to funding requirements, Community Futures Southwest will require each community to provide documentation of purchases such as invoices and/or cancelled cheques etc.

Each community will be required to purchase items listed above prior to project implementation date. Community Futures Southwest reimburse eligible expenses up to a maximum of \$2,000.00 following project completion.

Thank you for taking the time to complete information for Community Futures Works.



Community Futures Works



Proposal Template

Section A. Contact Information

Community Name	
Project Name	
Project Contact Name (s)	
Project Contact Address(es) and Phone Numbers	



Community Futures Works



Project Information

Outdoor Projects

Outdoor projects include any projects that must be completed outdoors. Projects completed outdoors may include:

- Exterior painting of key business/community locations;
- Community clean up i.e.: cleaning and planting flowers etc;
- Painting outdoor signage;
- Any other creative esthetic initiatives to be completed outdoors not listed above.

Due to weather constraints, **all outdoor projects must be completed by no later than September 30, 2008.**

Indoor Projects

Indoor projects include any projects that may be completed inside that will not be affected/deterred due to inclement weather. Projects completed indoors may include:

- Strategic planning/marketing workshops;
- Any other community projects that have an economic and/or business development focus that can be conducted inside.

All indoor projects must be completed by no later than December 31, 2008.

Projects must illustrate the economic benefits associated with their chosen project on the community as a whole. Preference will be given to proposals that illustrate communities and rural municipalities working together.

